



MINDBRIDGE RESOURCES CORPORATION
PERFORMANCE EVALUATION REPORT FORM

Name of Employee: **LADERAS, ROSELLE GUTIERREZ** Date of Rating: **September 01, 2025**
Family Name: **LADERAS** First Name: **ROSELLE** M I: **GUTIERREZ** mm / dd / yy
Location (Kindly check): ☐ Head Office ☒ Plant **SP1** Department: **OPERATIONS**
Rating Period: From **September 03, 2023** To: **December 03, 2025** Location: **North Hub, San Simon**
mm / dd / yy mm / dd / yy Position: **BRANCH ACCOUNTANT**
Purpose of Rating (Kindly check):
☐ Regular Rating ☒ Completion of Probationary / Qualification Period ☐ Promotion ☐ Others **3rd MONTH EVALUATION**

Instructions: Please review notes on Guide to Performance Appraisal before accomplishing this form.

FACTORS	RATING				POINTS
1. KNOWLEDGE OF WORK:	Has exceptional knowledge of his own/related work 9 to 10 pts	Has required knowledge of own/related work 7 to 8 pts	Has required knowledge of own work only 5 to 6 pts	Needs additional instruction and guidance 1 to 4 pts	8
2. PRODUCTIVITY:	Usually exceeds standards 36 to 40 pts	Meets standards 30 to 35 pts	Seldom meets standards 20 to 29 pts	Never meets standards 1 to 19 pts	36
3. INITIATIVE:	Always 9 to 10 pts	Usually 7 to 8 pts	Sometimes 5 to 6 pts	Rarely 1 to 4 pts	9
4. DEDICATION TO DUTY:	Always dedicated to duty 9 to 10 pts	Usually dedicated to duty 8 pts	Sometimes dedicated to duty 5 to 7 pts	Rarely responds to company needs 1 to 4 pts	9
5. COOPERATION:	Always cooperative 9 to 10 pts	Usually cooperative 8 pts	Sometimes cooperative 5 to 7 pts	Rarely cooperative 1 to 4 pts	9
6. ATTENDANCE & PUNCTUALITY:	Tardiness with the allowable no or less 9 to 10 pts	With written warning/s (1st Offense) 7 to 8 pts	With one (1) day suspension (2nd Offense) 5 to 6 pts	With 3 days suspension (3rd Offense) 1 to 4 pts	9
7. SAFETY AND / OR HOUSEKEEPING:	No record of accident/infracton against our safety/ housekeeping rules 9 to 10 pts	No record of accident but w/ 1 infracton against our safety/ housekeeping rules 8 pts	No record of accident but w/ 2 infracton against our safety/ housekeeping rules 5 to 7 pts	Had an accident or had more than 2 infractons against our safety/ housekeeping rules 1 to 4 pts	9
TOTAL					89

Previous Challenges and Accomplishments:

Quality of work - Goes the extra mile on detailed tasks

Areas of Strengths:

Adaptability - learn faster & instruction easily

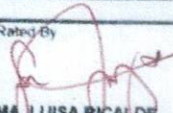
Areas of Weaknesses / Development:

Pro-active - Ensure you can handle and pro-actively determine correct task to perform

PER RATING	DESCRIPTION	Comments:
90-100	Outstanding	
75-89	Above Average	
50-74	Average	
49 below	Below Average	

RECEIVED

31 JAN 2026

Rated By  MA. LUISA RICALDE Branch Accounting Supervisor Date _____	Acknowledged by  LADERAS, ROSELLE GUTIERREZ BRANCH ACCOUNTANT
Approved by  GERALD BONGCALES Assets Supply and Management Manager Date Signed <u>10/15/20</u> mm / dd / yy Noted by  SARAH D. OCHOA MRC MIR Associate Date Signed <u>10/19/20</u> mm / dd / yy	
EMPLOYEE DETAILS: Date Hired <u>September 03, 2020</u> mm / dd / yy Date Appointed to Present Position: _____ Present Rate: 15,000.00 (MONTHLY) Amount of Increase _____ Date of Last Increased: _____ mm / dd / yy New Rate: _____	
FOR HUMAN RESOURCE MANAGEMENT DEPARTMENT Nature of Recommendation: _____ Approved Recommended Rate: _____ Approved Recommended Position: _____ Effectivity Date: _____ mm / dd / yy Reviewed by  Human Resource Department	

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90-100	Outstanding
75-89	Above Average
50-74	Average
49 below	Below Average

Date Received	Date Completed	Remarks Signature